

MEMORANDUM

TO: All Airlines, Tenants & Government Entities

FROM: Richard L. Duncan, CPP
Aviation Security Director

DATE: November 22, 2010

SUBJECT: Fingerprint Section Closing – System Maintenance

We would like to inform you that **the Security Division Fingerprint Section will be closed for business on Wednesday, December 1, 2010.** All fingerprinting machines are undergoing system maintenance; therefore, the Security Division will not be able to process any fingerprints on that particular day.

We will resume our regular operating hours for fingerprint processing on Thursday, December 2, 2010 at 8:30am.

Please note that this closing only applies to the Fingerprint Section. All other security services including badge processing, vehicle permit/decal processing, New Company Orientation and Interactive Employee Training (IET) are open for business on Wednesday, December 1, 2010.

If you have any questions, please contact the Security Division via email at SecurityID@Atlanta-Airport.com. We thank you in advance for your support of the Airport Security Program.

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