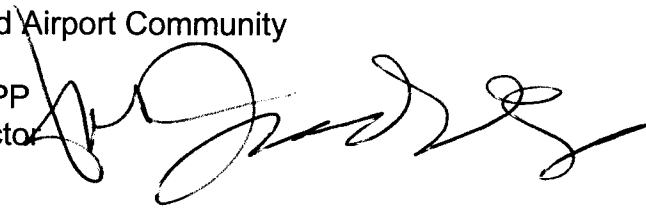


Shirley Franklin
Mayor

Benjamin R. DeCosta
Aviation General Manager

MEMORANDUM

TO: Authorizing Agents and Airport Community

FROM: Richard L. Duncan, CPP
Aviation Security Director 

DATE: May 22, 2009

SUBJECT: **List of Acceptable Documents** for verification of Identity and Employment Eligibility required by TSA Security Directive 1542-04-08C

The Department of Aviation Security Division has revised the "List of Acceptable Documents for verification of Identity and Employment Eligibility" to accommodate the recent changes to the TSA Security Directive 1542-04-08C. Please see the newest version attached.

Starting June 1st, 2009 the Security Division will require the following from all individuals seeking fingerprinting and ID services:

Non-U.S. Citizens: Applicants **must** provide their Alien Registration Number or a Non-Immigrant Visa.

U.S. Citizens Born Abroad: Applicants **must** provide their U.S. Passport Number, DS-1350 (U.S. Birth Certificate of applicants born abroad), or Alien Registration Number (if applicable).

Federal Employees: Federal Employees may use U.S. federal employee identification cards to establish employment eligibility and identity under the provisions of this security directive. A second form of government issued ID must also be presented.

Individuals that report to the Security Division for fingerprinting and ID services without the proper identification and two forms of acceptable documents as listed on the attached form will be denied service.

If you have any questions, please contact the Security Division via email at SecurityID@Atlanta-Airport.com. We thank you in advance for your support of the Airport Security Program.

RLD:ac



List of Acceptable Documents for verification of Identity and Employment Eligibility required by Security Directive 1542-04-08C

Choose one document from List A and one document from List B or C, *OR*

If you don't have a List A document, you must present one document from List B and one document from List C for services

<u>List A</u>	OR	<u>List B</u>	AND	<u>List C</u>
<p>Documents that Establish Both Identity and Employment Eligibility</p> <ol style="list-style-type: none"> 1. U.S. Passport (unexpired or expired) 2. Certificate of U.S. Citizenship (USCIS Form N-560 or N-561) 3. Certificate of Naturalization (USCIS Form N-550 or N-570) 4. Unexpired foreign passport, with I-551 stamp or attached Form I-94 indicating unexpired employment authorization 5. Permanent Resident Card or Alien Registration Receipt Card with photographed (USCIS Form I-151 or I-551) 6. Unexpired Temporary Resident Card (USCIS Form I-688) 7. Unexpired Employment Authorization Card (USCIS Form I-688A) 8. Unexpired Reentry Permit (USCIS Form I-327) 9. Unexpired Refugee Travel Document (USCIS Form I-571) 10. Unexpired Employment Authorization Document issued by USCIS that contains a photograph <p style="text-align: center;">Note: A government issued ID (i.e. Driver's license or State ID card) can be used as the second document for Fingerprinting and ID services.</p>		<p>Documents that Establish Identity</p> <ol style="list-style-type: none"> 1. Driver's license or ID card issued by a State or outlying possession of the U.S. provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address 2. ID card issued by Federal, State, or local government agency or entity provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address 3. School ID card with a photograph 4. Voter's registration card 5. U.S. Military card or draft record 6. Military dependent's ID card 7. U.S. Coast Guard Merchant Mariner Card 8. Native American tribal document 9. Driver's License issued by a Canadian government authority <p style="text-align: center;">For persons under the age of 18 who are unable to present a document listed above</p> <ol style="list-style-type: none"> 1. School record or report card 2. Clinic, doctor, or hospital record 3. Day-care or nursery school record 		<p>Documents that Establish Employment Eligibility</p> <ol style="list-style-type: none"> 1. Social Security card issued by the Social Security Administration (other than a card stating it is not valid for employment) 2. Certification of Birth Abroad issued by the Department of State (Form FS-545 or Form DS-1350) 3. Original or certified copy of a birth certificate issued by a state, county, municipal authority, or outlying possession of the U.S. bearing an official seal 4. Native American tribal document 5. U.S. Citizen ID Card (USCIS Form I-197) 6. ID Card for use of Resident Citizen in the U.S. (USCIS Form I-179) 7. Unexpired employment authorization document issued by USCIS (other than those listed under List A)

Federal Employees: Federal employees may use U.S. federal employee identification cards to establish employment eligibility and identity under the provisions of this security directive. A second form of government issued ID must be presented for Fingerprinting and ID services.

Non-U.S. Citizens: Applicants **must** provide their Alien Registration Number or Non-Immigrant Visa for Fingerprinting and ID services.

U.S. Citizens Born Abroad: Applicants **must** provide their U.S. Passport Number, DS-1350 (U.S. Birth Certificate of applicants born abroad), or Alien Registration Number (if applicable) for Fingerprinting and ID services.