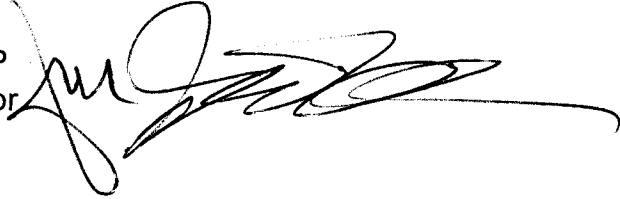


Shirley Franklin  
Mayor

Benjamin R. DeCosta  
Aviation General Manager

**MEMORANDUM**

**TO:** All Airlines & Tenants  
**FROM:** Richard L. Duncan, CPP  
Aviation Security Director  
**DATE:** June 18, 2009



**SUBJECT: Discontinuation of Cash Payment**

**Effective July 1<sup>st</sup>, 2009**, the Department of Aviation Security Division will ***no longer accept cash as a method of payment*** for any security services rendered in the office. This includes fingerprints, badges and vehicle permits.

Customers are still able to use the following methods of payments:

- **Company Checks** (made payable to the "City of Atlanta")
- **Money Orders** (made payable to the "City of Atlanta")
- **Certified/Bank Checks** (made payable to the "City of Atlanta")
- **Advanced Payment** (made payable to the "City of Atlanta")
- **Billing** (Only those companies currently approved for billing process)

The Debit/Credit Card option is currently still under review and will be available for all customers within the next 30-60 days. Be advised that another notification will be sent to all companies with final details on this process.

If you have any questions, please contact the Security Division via email at [SecurityID@Atlanta-Airport.com](mailto:SecurityID@Atlanta-Airport.com). We thank you in advance for your support of the Airport Security Program.

RLD:ac

