




Shirley Franklin  
Mayor

Benjamin R. DeCosta  
Aviation General Manager

**MEMORANDUM**

**TO:** Current Authorizing Agents

**FROM:** Richard L. Duncan, CPP  
Aviation Security Director 

**DATE:** January 15, 2009

**SUBJECT: Employment Eligibility Requirements - Reminder**  
TSA Security Directive 1542-04-08F (Security Threat Assessment  
and Reporting Requirements for Individuals with Any Form of  
Airport Issued Personnel Identification Media)

With recent changes to the Transportation Security Administration (TSA) Security Directive (SD 1542-04-08F), the Department of Aviation Security Division would like to remind all primary and secondary authorizing agents that it is the employers and/or authorizing agent's responsibility to notify the Security Division immediately if a current badge holder no longer meets employment eligibility requirements.

You can contact a Security Division Supervisor or Manager at 404-530-6667 or via email at [SecurityID@Atlanta-Airport.com](mailto:SecurityID@Atlanta-Airport.com). We thank you in advance for your support of the Airport Security Program.

RLD:jlw

