

MEMORANDUM

TO: All Airlines, Tenants & Government Entities

FROM: Richard L. Duncan, CDP
Aviation Security Director

DATE: August 19th, 2010

SUBJECT: Security Division Office Closing – Space Renovation

We would like to inform you that in order to prepare for our office transition into the newly renovated space on Thursday, September 9th, 2010 **the Security Division will be closed for business for the following days:**

- **Monday, September 6th, 2010 in observance of Labor Day**
- **Tuesday, September 7th, 2010**
- **Wednesday, September 8th, 2010**

The following training classes will not be held for the dates noted above:

- Security Awareness (SIDA) Training
- New Company Orientation
- Authorized Signatory Training

We will resume our regular operating hours Thursday, September 9th, 2010 at 8:30am.

Please note that the Security Awareness (SIDA) Training will continue to be held in the temporary North Terminal corridor location until further notice.

If you have any questions, please contact the Security Division via email at SecurityID@Atlanta-Airport.com. We thank you in advance for your support of the Airport Security Program.

RLD:JLW; ac

